

更改客戶資料通知書

NOTICE OF CHANGE OF CUSTOMER INFORMATION

注意 Note:

- 請分開填寫個人/聯名/公司戶口之更改通知書。  
Please use separate Notice Form for Changes of Individual/Joint Name/Company Account.
- 請用正楷填寫，並在適當的地方加上「✓」號。  
Please complete in Block Letters and “✓” where applicable.
- 本通知書內之資料改動(通訊地址除外)將自動應用於所有華僑銀行(香港)有限公司(「銀行」)名下賬戶。  
Save for the change of correspondence address, all other change(s) shall apply to all account(s) maintained with the OCBC Bank (Hong Kong) Limited (the “Bank”).
- 本行將在收到你的通知書後七個工作天內處理你的申請。  
Your request will normally be processed within 7 working days upon our receipt of your Notice Form.

<b>客戶資料及更改資料生效日期 (此部分必須填寫) Account Holder's Information and Effective Date of Change(s) (This section Must be completed)</b>	
全名： Full Name:	<p>(如屬聯名戶口，請註明更改資料者的全名。如更改資料者多於一人，而提供作更改之資料相同，可於「全名」一欄中填上所有姓名。否則，需分開通知書申請 For joint account, please state the full name of the person to whom the information is requested to change. If more than one person apply for the same change of information, the full names of all persons with such information change can be stated in the field under “Full Name”. Otherwise, a separate notice is required) (有關聯名戶口的改動，必須以聯名戶口之簽署指示簽署此表格。 For changes relating to joint account, this form should be signed in accordance with the signing arrangement of the joint account.)</p>
身份證明文件： Identification Document:	<input type="checkbox"/> 香港身份證 HKID Card <input type="checkbox"/> 護照 Passport <input type="checkbox"/> 商業登記證 Business Registration Certificate <input type="checkbox"/> 公司註冊證書 Certificate of Incorporation  <input type="checkbox"/> 其他 Others _____ 號碼 Number(s): _____
生效日期： Effective Date:	<input type="checkbox"/> 即時生效 With Immediate Effect <input type="checkbox"/> 由 _____ 起生效 From _____

除更改通訊地址外，請將以下更改資料記錄於本人/吾等於 貴銀行所維持之戶口內，並請通知華僑銀行(香港)有限公司(「銀行」)將以下更改資料記錄於本人/吾等於銀行及所維持之戶口內。  
Save for the change of correspondence address, please update the following change(s) to your record of all my/our account(s) maintained with you and please inform OCBC Bank (Hong Kong) Limited (the “Bank”) and its subsidiaries in Hong Kong to update their record of all my/our account(s) maintained with the Bank and its subsidiaries in Hong Kong.

<b>I. 更改地址 Change of Address</b>	
<input type="checkbox"/> 住宅 Residential <input type="checkbox"/> #住宅及通訊 Residential and Correspondence <input type="checkbox"/> #通訊 Correspondence <input type="checkbox"/> 辦事處 Office <input type="checkbox"/> #辦事處及通訊 Office and Correspondence <input type="checkbox"/> 其他 (請說明) Others (Please specify) #必須填寫需更改通訊地址的戶口 Accounts required to change Correspondence Address must be completed	
新地址： New Address: _____	郵政編號： Postal Code: _____
郵政信箱 P.O. Box Correspondence address _____ 如以郵政信箱作通訊地址，必須填寫住宅地址(個人客戶)或辦事處地址(公司客戶)。 For P.O.Box correspondence address, Residential Address (personal Customer)/ Office Address (corporate customer) must be provided.	
請更新本人/吾等於 貴銀行之下列戶口之通訊地址： Please update the correspondence address to the record(s) of my/our following account(s) maintained with you:  <input type="checkbox"/> 所有戶口 All account  <input type="checkbox"/> 下列所指定之戶口： The following specified account(s):  _____-_____ _____-_____ _____-_____ _____-_____ _____-_____-_____-_____	本人/吾等要求 貴銀行通知銀行及/或下列之銀行附屬機構更新本人/吾等於銀行及/或該銀行附屬機構之下列戶口之通訊地址： I/We request you to inform the Bank and/or the following Bank subsidiaries to update the correspondence address to the record(s) of my/our following account(s) maintained with the Bank and/or the Bank subsidiaries:  <u>銀行戶口 Bank Account(s) :</u> <input type="checkbox"/> 所有戶口，包括信用卡號碼(如有)。 All Bank accounts including Credit Card No. (if any):  _____-_____-_____-_____-_____-_____  <input type="checkbox"/> 下列所指定之戶口： The following specified Bank account(s): <input type="checkbox"/> 其他(例如：車牌號碼)： Others (e.g. Vehicle Registration No.):  _____-_____-_____-_____-_____-_____ _____-_____-_____-_____-_____-_____ _____-_____-_____-_____-_____-_____  <input type="checkbox"/> 華僑保險代理/顧問(香港)有限公司 OCBC Insurance Agency/Brokers (Hong Kong) Ltd 保單號碼 Policy No.: _____  <input type="checkbox"/> 華僑證券經紀(香港)有限公司/華僑期貨投資(香港)有限公司 OCBC Securities Brokerage (Hong Kong) LTD. / OCBC Futures Investment (Hong Kong) LTD. 戶口號碼 A/C No.: _____

II. 更改電話號碼及電郵地址 Change of Contact No. & E-mail Address				
新增Add	刪除Delete	更改Change	電話類別 Telephone Type	電話號碼 Telephone Number 如屬海外電話號碼，請加入國家及地區編碼 (如有) For overseas phone number, please add country and area codes (if any).
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	住宅 Home	( )
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	辦事處 Office	( )
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	流動電話 Mobile	( )
不適用 N/A*	不適用 N/A*	<input type="checkbox"/>	用以接收銀行短訊提示 (包括電子理財服務、投資相關「易傳訊」服務及有關賬戶資金流動的「易傳訊」服務) 之流動電話+ Mobile for receiving the Bank's SMS (Including eBanking Service, eAlert for investment service and eAlert for account fund movement)+	( ) (如有關流動電話與銀行記錄或上述不同 If different from the Bank's record or above mentioned)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	傳真 Fax	( )
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	電郵地址 Email Address (只限一個 Limited to one)	
不適用 N/A*	不適用 N/A*	<input type="checkbox"/>	有關賬戶資金流動的電郵地址 Email address for the accounts' fund movement	(如有關電郵與銀行記錄或上述不同 If different from the Bank's record or above mentioned)

如在相同電話類別內曾提供多於一個電話號碼予銀行作記錄，請在以下位置註明棄用之電話號碼。  
Please state below the obsolete contact number if more than 1 contact number in the same telephone type has been provided to the Bank for record.

電話類別 Telephone Type: \_\_\_\_\_

棄用之電話號碼 Obsolete no.: \_\_\_\_\_

\*如欲申請相關短訊提示或電郵通知服務或取消有關賬戶資金流動的「易傳訊」或電郵通知服務，請聯絡銀行並提交銀行之有關表格。Please approach the Bank to submit the relevant Bank's form for application of related SMS or email notification services or cancellation of eAlert or email notification services on the accounts' fund movement.

+以上更改將同時更新用以接收銀行電子理財服務、投資相關「易傳訊」服務及有關賬戶資金流動的「易傳訊」服務短訊提示之流動電話。如閣下欲更改以不同流動電話分別接收電子理財服務短訊提示、投資相關「易傳訊」服務及有關賬戶資金流動的「易傳訊」服務，請聯絡銀行並提交銀行之有關表格。The above change would be applied simultaneously to the mobile for receiving the Bank's SMS of eBanking Service, eAlert for investment service and eAlert for account fund movement separately, please approach the Bank to submit the relevant Bank's Notice form.

如閣下現有的流動電話號碼或電郵地址已登記作銀行之「轉數快」賬戶綁定服務之用，請在更新之前通過網上理財終止綁定華僑銀行賬戶。當新流動電話號碼或電郵地址生效後，閣下可使用它們重新登記。  
If your existing mobile number or email address are registered for the Bank's "Faster Payment Service", please unregister via Internet Banking before you update them. You can register with the new mobile number or email address once they become effective.

### III. 更新其他客戶資料 (只須填寫更改之事項，更新的資料將會取代銀行及銀行於香港之附屬機構現有之記錄)

**Update of Other Customer Information** (Please fill in the changed items only. Updated information will supersede existing record(s) with the Bank and the Bank's subsidiaries in Hong Kong.)

身份證明文件： Identification Document: _____	國籍： Nationality: _____	性別： Gender: <input type="checkbox"/> 男 Male <input type="checkbox"/> 女 Female
發證地方： Place of issue: _____		出生日期： Date of Birth: ____/____/____ (DD/MM/YYYY)

注意：客戶需就以上更改資料提供相關正本文件予銀行核實。Note: Customer should provide the Bank with the original document for verification of the above information change.

就業情況： Employment Status:	機構名稱 Name of Employer: _____
	職業 Occupation _____ ( ) 行業 Employment Industry _____ ( )
	所提供的商品或服務 Nature of Products/Services Offered _____
業務性質： Nature of Business:	所提供的商品或服務 ( ) Nature of Products/Services Offered _____

### 聲明 Declaration

- 本人(等)確認在此表格內及就此提供及/或之後提供的所有文件內的所有資料全屬真實、準確和完整，並授權銀行以任何其認為適當的途徑以確認該等資料之真確性及向有關方面傳達和交換該等資料。如該等資料及文件有任何更改，本人(等)承諾會即時通知銀行。亦會就銀行要求向銀行提供有關更新或額外資料及文件  
I/We confirm that all information given in this form and all supporting documents submitted by me/us herewith and/or subsequently is true, accurate and complete and authorize the Bank to communicate and exchange such information with whatever sources the Bank may consider appropriate for the purpose of verifying the same. I/ we undertake to notify the Bank forthwith of any changes to such information, documents and/or material and provide the Bank with such updated or additional information, documents and material as may be requested by the Bank.
- 本人/本人等知悉及同意銀行可根據(i)關於個人資料(私隱)條例的客戶及其他個別人士通知；或(ii)本人/本人等不時給予的訂明同意，使用本人/本人等的個人資料(「資料」)作該等用途及向該等人士披露。同時本人/本人等同意銀行可將「資料」轉移至香港特別行政區以外地方、使用「資料」和本人/本人等的其他個人資料和資訊作根據個人資料(私隱)條例所述的核對程序該對「資料」及其他關於本人/本人等的資料、作內部的信貸管理和提供優質的賬戶服務和其他相關目的及提供有關本人/本人等之信貸諮詢用途。本人/本人等同意銀行有權不時向第三者索取有關本人/本人等的資料。包括但不限於向任何信貸資料機構對本人/本人等作出信貸調查(如有)。  
I/We acknowledge and agree that all personal data relating to me/us (the "Data") may be used by the Bank for such purposes and disclosed to such persons in accordance with (i) Notice to Customers and Other Individuals relating to the Personal Data (Privacy) Ordinance; or (ii) the prescribed consent given by me/us from time to time. I/We also agree that the Bank may transfer the Data outside the Hong Kong Special Administrative Region, use the Data and such other personal data and information relating to me/us to conduct matching procedures (as defined in the Personal Data (Privacy) Ordinance) and for internal credit risk management and better group-wide account serving, and any purposes relating thereto and to provide credit references in respect of me/us (if any). I/We agree that the Bank may from time to time obtain my/our information from any third party(ies), including but not limited to the credit review report(s) from credit reference agency(ies) (if any).
- 如於本通知書作出的任何聲明失實、具誤導性、不完整或變得失實、具誤導性或不完整，或於任何方面有不遵守的情況，及/或如本人/本人等以欺詐手段行事或行事有嚴重疏忽，本人/本人等須就銀行蒙受的所有損失及法律責任向銀行作出賠償。  
I/We shall indemnify the Bank for all losses and liabilities suffered by the Bank if any of the declarations made herein is untrue, misleading, incomplete or shall become untrue, misleading or incomplete, or non-complied with in any respect, and/or if I/we have acted fraudulently or with gross negligence.
- 如本文件之中、英文版本有抵觸或不相符，概以英文版本為準。  
If there is any conflict or inconsistency between the Chinese and English version of this document, the English version shall prevail.

銀行專用 For Bank Use Only			
ALL applicable CIF no.			
Copy to: <input type="checkbox"/> CCD (a must) <input type="checkbox"/> OCBC Branch <input type="checkbox"/> _____ <input type="checkbox"/> CCD - GBK <input type="checkbox"/> AFD <input type="checkbox"/> _____ <input type="checkbox"/> CARD <input type="checkbox"/> OCBC IA <input type="checkbox"/> _____ <input type="checkbox"/> SDB BR ( ) <input type="checkbox"/> OCBC IB <input type="checkbox"/> _____ <input type="checkbox"/> LOD <input type="checkbox"/> OCBC SB / Honfirst	Authorized Signature:   Br/Dept: Date: <input type="checkbox"/> Customer Information Checked	Entered By:	Checked By:

賬戶持有人/授權人簽署 S.V.  
Signature(s) of Account Holder(s)/ Authorized Signer(s)  
(簽署必須與留存銀行之簽名式樣相同)  
(Signature to be in conformity with specimen filed with the Bank)